

MRMC LABORATORY PERSONNEL MANAGEMENT DEMONSTRATION PROJECT

DETAILS

PURPOSE AND SCOPE

To establish procedures for processing details under the demonstration project. This policy covers all employees covered by the USAMRMC demonstration project.

DEFINITION

Detail: The movement of an employee to an established position or to unevaluated duties without change in payband/salary or position of record.

RESPONSIBILITIES

1. Management will contact the Civilian Personnel Advisory Center (CPAC) prior to submitting the Request for Personnel Action (RPA) for processing to determine if the action should be competitive.
2. The CPAC will announce details requiring competition. Non-competitive details will be reviewed and filed in the employee's electronic Official Personnel Folder (eOPF).

PROCEDURES

1. A RPA will be submitted electronically to cover details for up to a one-year period in increments of 180 days.
2. Competitive procedures will be followed for details to higher pay bands exceeding 180 days.

EXCEPTION

The simplified assignment process is exempt from this policy.

POC: MRMC PDP Manager